



Projects committee

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Projects Committee - Chair

- Belongs to the Officers Board together with the executive officers (president, past-president, secretary general and treasurer) and the other committee chairs.
- Primary tasks are to take care of any business regarding EFOMP participation in projects and to manage the work in the committee.
- How to become a chair?

The first step: Elected vice chair – nominated by a National member organization (NMO) and elected by NMOs
The vice chair becomes chair after serving as vice chair for a term of 1 year

- Terms of office is 2 years a – after that the chair become past chair for a period of 1 year
 - Operates according to EFOMP manual – and specifically regarding instructions for Projects
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PC Chair – administrative business

- Manages applications from NMO regarding committee members
 - Manages the Email list of the Committee members
 - Manages communication within the Committee
 - Organizes tele-conferences in the committee when necessary
 - Suggests update of EFOMP manual and internal routines and documents
 - Cooperates with other committees (especially Science committee)
 - Cooperates with treasurer, secretary and president in ad hoc business arising during the year including contributing the preparation of EFOMP decisions
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PC Chair – project business

- Manages internal suggestions and external requests of EFOMP participation in projects.
 - Appoints committee members or other persons to take part in projects
 - Manage on-going projects in terms of progress and outcome
 - Prepares comprehensive information about the projects to the Board and Council
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PC Chair – meetings

- Prepare for and participate in the EFOMP Council meeting once a year
- Prepares for and participate in EFOMP Officers meeting twice year



PC Chair – communication

- Prepares communication activities regarding EFOMP participation and outcome of projects
 - Prepare and update information and messages for the EFOMP web
 - Prepares information for the EMP newsletter
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Projects Committee specific tasks

- Following and participating in the work of EIBIR of which EFOMP is a shareholder.
 - Preparing and submitting project proposals under the European Framework programs.
 - Represent EFOMP at IAEA projects for which EFOMP is invited to participate.
 - To prepare and maintain a list of institutions in NMO's countries that conduct research relevant to the aims and objectives of EFOMP.
 - To distribute information to medical physics institutions on research calls.
 - To prepare and maintain a list of medical physicists that work in research.
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The EFOMP manual

- An Operational Guide
 - States Specific Internal routines
 - Major revisions have to be discussed at a Council meeting
 - Minor revision is discussed in the Board
 - The Manual is important and needs to be read and consulted
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Why EFOMP participates in projects

- Improve the status of the medical physicist in Europe and internationally
 - Improve the education and training of the medical physicist; e.g. the Medical Physics Expert and the Radiation Protection Expert,
 - Improve the education and training of medical and other healthcare professionals in medical disciplines involving ionising and non-ionising radiation,
 - Pursue scientific research that could have a positive impact on healthcare,
 - Advance the radiological safety of patients, staff and members of the public
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Who participates in projects on behalf of EFOMP

- Members of the Projects Committee (EFOMP Officers, or past Officers, and delegated representatives from NMOs.)
 - the list of current representatives is administered by Secretary General
- Other expert specialists, known to the Projects Committee and agreed by the chairperson of this committee may also be appointed.

Routines regarding participation

- Participating in projects may:
 - include no financial support (any resources needed EFOMP have to fund)
 - include financial support for travel expenses in connection to meetings only
 - include financial support for work performed within a project.
 - The above terms will determine what kind of agreement needs to be signed.
 - Any agreement is signed between EFOMP and the individual participating in the Projects stating the assignment and any financial implications.
 - The financial implications to EFOMP for engaging in a project have to be considered and the Treasurer and President of EFOMP will be consulted before agreeing to the terms and conditions of a project.
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Projects that EFOMP will not take part

- Experimentation on live animals or the sacrifice of animals purely for the purposes of the research,
 - Any form of discrimination implied or otherwise perceived,
 - Denigration of medical physics as a profession or of any person living or dead
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Last thoughts

- All work are performed on voluntary basis involving persons with fulltime jobs.
 - Is good to keep in contact with committee members regularly.
 - The Manual is important and needs to be applied – however it is not
 - Improvements and sometimes changes needs to be done
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