Projects committee

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Projects Committee - Chair

- Belongs to the Officers Board together with the executive officers (president, past-president, secretary general and treasurer) and the other committee chairs.

- Primary tasks are to take care of any business regarding EFOMP participation in projects and to manage the work in the committee.

- How to become a chair?

  The first step: Elected vice chair – nominated by a National member organization (NMO) and elected by NMOs. The vice chair becomes chair after serving as vice chair for a term of 1 year.

- Terms of office is 2 years a – after that the chair become past chair for a period of 1 year.

- Operates according to EFOMP manual – and specifically regarding instructions for Projects.
PC Chair – administrative business

- Manages applications from NMO regarding committee members
- Manages the Email list of the Committee members
- Manages communication within the Committee
- Organizes tele-conferences in the committee when necessary
- Suggests update of EFOMP manual and internal routines and documents
- Cooperates with other committees (especially Science committee)
- Cooperates with treasurer, secretary and president in ad hoc business arising during the year including contributing the preparation of EFOMP decisions
PC Chair – project business

- Manages internal suggestions and external requests of EFOMP participation in projects.
- Appoints committee members or other persons to take part in projects
- Manage on-going projects in terms of progress and outcome
- Prepares comprehensive information about the projects to the Board and Council
PC Chair – meetings

- Prepare for and participate in the EFOMP Council meeting once a year

- Prepares for and participate in EFOMP Officers meeting twice year
PC Chair – communication

- Prepares communication activities regarding EFOMP participation and outcome of projects
- Prepare and update information and messages for the EFOMP web
- Prepares information for the EMP newsletter
Projects Committee specific tasks

- Following and participating in the work of EIBIR of which EFOMP is a shareholder.

- Preparing and submitting project proposals under the European Framework programs.

- Represent EFOMP at IAEA projects for which EFOMP is invited to participate.

- To prepare and maintain a list of institutions in NMO’s countries that conduct research relevant to the aims and objectives of EFOMP.

- To distribute information to medical physics institutions on research calls.

- To prepare and maintain a list of medical physicists that work in research.
The EFOMP manual

- An Operational Guide
- States Specific Internal routines
- Major revisions have to be discussed at a Council meeting
- Minor revision is discussed in the Board
- The Manual is important and needs to be read and consulted
Why EFOMP participates in projects

- Improve the status of the medical physicist in Europe and internationally
- Improve the education and training of the medical physicist; e.g. the Medical Physics Expert and the Radiation Protection Expert,
- Improve the education and training of medical and other healthcare professionals in medical disciplines involving ionising and non-ionising radiation,
- Pursue scientific research that could have a positive impact on healthcare,
- Advance the radiological safety of patients, staff and members of the public
Who participates in projects on behalf of EFOMP

- Members of the Projects Committee (EFOMP Officers, or past Officers, and delegated representatives from NMOs.)
  - the list of current representatives is administered by Secretary General

- Other expert specialists, known to the Projects Committee and agreed by the chairperson of this committee may also be appointed.
Routines regarding participation

- Participating in projects may:
  include no financial support (any resources needed EFOMP have to fund)
  include financial support for travel expenses in connection to meetings only
  include financial support for work performed within a project.

- The above terms will determine what kind of agreement needs to be signed.

- Any agreement is signed between EFOMP and the individual participating in the Projects stating the assignment and any financial implications.

- The financial implications to EFOMP for engaging in a project have to be considered and the Treasurer and President of EFOMP will be consulted before agreeing to the terms and conditions of a project.
Projects that EFOMP will not take part

- Experimentation on live animals or the sacrifice of animals purely for the purposes of the research,

- Any form of discrimination implied or otherwise perceived,

- Denigration of medical physics as a profession or of any person living or dead
Last thoughts

- All work are performed on voluntary basis involving persons with fulltime jobs.

- Is good to keep in contact with committee members regularly.

- The Manual is important and needs to be applied – however it is not

- Improvements and sometimes changes needs to be done